

Running an Efficient Clinic

The basic flow of the clinic:

- Some offices work best where each team member is responsible for their own chair/column while other offices work best with a "take the next patient" approach.
- Consider creating a quick report card for the parents that don't come into the office to keep them informed about progress.

Managing emergencies:

- Be clear with your patients of your office policies for emergency appointments right from the start.
- Dental Monitoring or Virtual screenings are a great way to triage the emergencies.

Managing Doctor Time:

- Make sure that you have a system in place to ensure that the doctor knows where he/she needs to be next.
- Be strategic when setting up your schedule that you account for doctor time and take special note of exam time needed.
- Practices that are using Dental Monitoring seem to have more flexibility in their schedule and this helps greatly with doctor time.

Minimizing drama between the front and back office teams:

- Cross training is key. When you have a team member that understand the pressures the front desk faces when working with multiple patients and their schedules they will be less likely to become frustrated when they are working in the back and something feels out of place on the schedule.
- Open communication with leadership is important.

Dental Monitoring overview:

- Utilizing Dental Monitoring can be a game changer in a practice, especially when you fully utilize all of it's capabilities. This can really help free up time in the clinic and the schedule when handled efficiently.
- Dental Monitoring helps the patient to be able to see their progress and the parent can see the progress and keep an eye on hygiene.

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